

# GLOUCESTER CATHOLIC HIGH SCHOOL

This document is understood to serve as a contract between the student, the agency and Gloucester Catholic High School in matters concerning Christian service activities at the placement designated below. It must be promptly returned to the Director of Christian Service. No credit for service will be given without a signed service contract.

I understand that my role in service to an agency is to subject to the following conditions.

1. I will attend any meetings or orientation activities deemed necessary by the Director of Christian Service or the placement supervisor to whom I am assigned.
2. I will not be paid a stipend or salary, nor accept gifts.
3. I am to serve at the placement performing appropriate activities. I understand that I will be given an orientation as to those activities and their related tasks, as well as a supervisor who will mentor and evaluate me while I serve at this placement.
4. I will maintain an attitude of respect and cooperation with the supervisor, any other adults and any children to whom I am assigned and follow the directions given by the supervisor in the course of my duties. I will also respect the rules of confidentiality surrounding my service at the placement I am assigned regarding medical files and records, academic files and records, etc. as specified by my supervisor during my orientation.
5. I understand that all the ordinary procedures concerning student conduct and behavior as outlined in the Gloucester Catholic Student-Parent Handbook are binding during my period of service.

## Statement of Understanding

I have read the service contract and understand the duties and responsibilities outlined. I understand that it is my responsibility to abide by these guidelines and failure to do so could lead to academic and/or disciplinary penalties.

Date \_\_\_\_\_ Student \_\_\_\_\_

Date \_\_\_\_\_ Supervisor \_\_\_\_\_

Supervisor contact info \_\_\_\_\_

If more than one supervisor is involved in your service, please inform the Director of Christian Service & provide the name of that additional supervisor.

Received \_\_\_\_\_ (date)